



**BOARD OF TRUSTEES
SPECIAL MEETING**

Board of Trustees
Joyce Dalessandro
Kristin Gibson
Beth Hergesheimer
Melisse Mossy
Maureen "Mo" Muir

Superintendent
Robert A. Haley, Ed.D.

TUESDAY, AUGUST 18, 2020

Meeting will be held virtually.

3:30 PM

This meeting will be held in accordance with Executive Orders N-29-20 and N-33-20, and the County of San Diego Health and Human Services Order of the Health Officer and Emergency Regulations issued on April 10, 2020. A copy of each order is available online at www.sduhsd.net and posted at 710 Encinitas Boulevard, Encinitas, CA. The meeting will be live-streamed and video recorded. The public live-stream link will be posted online at www.sduhsd.net prior to the start of the meeting. Members of the Board of Trustees will be permitted to participate virtually/telephonically.

Public comments for special meetings are restricted to action items on the agenda before the Board of Trustees. Members of the public who wish to address the Board of Trustees may do so by submitting a request using this [form](#). This form will be available beginning at 5:00 p.m., August 16, 2020, and will close at 5:00 p.m. on August 17, 2020.

Public comment will be limited to two (2) minutes per speaker and a total of 20 minutes per item. If there are more than 10 requests for an action item, there will be a random selection of 10 speakers made prior to the meeting on August 18, 2020 that will be recorded, and the 10 selected speakers will be limited to two (2) minutes per speaker.

Speakers will be notified of selection in the afternoon prior to the start of the meeting. Written comments will be limited to 350 words (2,100 characters) or less. Comments will be shared with all trustees and posted online with the agenda for the public to see. Additional information and supporting documents that may be provided to the Board of Trustees prior to the start of the meeting, if provided, will be posted on the website at www.sduhsd.net.

AGENDA

1. CALL TO ORDER

- a. WELCOME
- b. PLEDGE OF ALLEGIANCE
- c. APPROVAL OF AGENDA

2. CLOSED SESSION – public comment, if any

- a. CONFERENCE WITH LABOR NEGOTIATORS (GOV'T CODE SECTION 54957.6)

Employee Organizations: San Dieguito Faculty Association / California School Employees Association

Agency Designated Representatives: Superintendent, Deputy Superintendent, and Associate Superintendents (3)

3. RECONVENE SPECIAL MEETING AT 5:00 P.M.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the [Office of the Superintendent](#). Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

4. REPORT OUT OF CLOSED SESSION**DISCUSSION / ACTION ITEMS****5. CONSIDERATION AND ACTION REGARDING THE 2020-21 ACADEMIC YEAR REOPENING OF SCHOOLS CONSISTENT WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH MANDATE/GUIDELINES AND THE SAN DIEGO COUNTY PUBLIC HEALTH ORDER- *public comment, if any***

- a. REPORT ON FOCUS AREAS – UPDATE
- b. 1ST QUARTER 2020-2021 BELL SCHEDULES
- c. DISTANCE LEARNING MODEL – OFF-SITE INSTRUCTIONAL AGREEMENT
- d. COOPERATIVE PURCHASING INSTRUMENTS / PURCHASES / A PROFESSIONAL SERVICES CONTRACT & AMENDMENT TO AGREEMENT
 - i. CONSIDER COOPERATIVE PURCHASING INSTRUMENTS CONSIDER THREE COOPERATIVE PURCHASING INSTRUMENTS, NASPO VALUEPOINT, NATIONAL INTERGOVERNMENTAL PURCHASING ALLIANCE COMPANY (NATIONAL IPA), AND PEPPM
 - ii. CONSIDER THE PURCHASE OF THE 13,300 LENOVO 500E CHROMEBOOKS WITH 3-YEAR DEPOT WARRANTY SUPPORT AND 12,381 CHROME MANAGEMENT CONSOLE LICENSES USING THE NASPO VALUEPOINT AND NATIONAL IPA COOPERATIVE PURCHASING INSTRUMENTS FOR THE PURCHASE
 - iii. CONSIDER THE PURCHASE OF CLOUD-BASED ASSESSMENTS, READING AND MATH PRACTICE AND INTERVENTION PROGRAMS AND PROFESSIONAL DEVELOPMENT SERVICES USING THE PEPPM COOPERATIVE PURCHASING INSTRUMENT
 - iv. CONSIDER PROVIDING A COLLEGE AND CAREER READY LAB, EXPENDABLES, ORIENTATION SERVICES, PAXTON CONTENT LEARNING MANAGEMENT SYSTEM (PCLMS), INSTALLATION SERVICES, AND TEACHER PROFESSIONAL DEVELOPMENT SERVICES
 - v. CONSIDER EXTENDING THE CONTRACT FOR WEB HOSTING SERVICES FROM 07/01/20 – 06/30/21 AND PROVIDE A NEW SERVICE, CATAPULT EMS DAILY REPORTING FORM A STAFF & TEACHER DAILY COVID-19 REPORTING SYSTEM, DURING THE PERIOD 08/19/20 – 06/30/21.

6. ADJOURNMENT

MEETING PROTOCOL

The members of the San Dieguito Union High School District Board of Trustees are locally elected officials, serve four-year terms of office, and are responsible for the schools' educational programs, in grades seven through twelve. The Board is a policy-making body whose actions are guided by the District's vision, mission, and goals. Administration of the District is delegated to a professional administrative staff led by the Superintendent. Board Members are required to conduct the programs of the schools in accordance with the Constitution of the State of California, the California Education Code, and other laws relating to schools enacted by the Legislature, in addition to policies and procedures adopted by the Board of Trustees.

PUBLIC COMMENTS (*Please see public comment process noted above.*)

PUBLIC INSPECTION OF DOCUMENTS

In compliance with Government Code 54957.5, agenda-related documents that have been distributed to the Board less than 72 hours prior to the Board Meeting will be available for review on the district website, www.sduhsd.net.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 14, 2020

BOARD MEETING DATE: August 18, 2020

**PREPARED &
SUBMITTED BY:** Robert A. Haley, Ed.D., Superintendent

SUBJECT: REPORT ON FOCUS AREAS – UPDATE

EXECUTIVE SUMMARY

Staff will provide an update on the focus areas regarding the 2020-21 academic year reopening of schools at the special meeting.

RECOMMENDATION:

N/A

FUNDING SOURCE:

N/A

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 13, 2020

BOARD MEETING DATE: August 18, 2020

PREPARED BY: Mark Miller, Deputy Superintendent

SUBMITTED BY: Robert A. Haley, Ed.D., Superintendent

SUBJECT: Distance Learning Bell Schedules for the San Dieguito Union High School District

EXECUTIVE SUMMARY

On July 17, 2020, the State of California took away local control from school districts to reopen for on-campus instruction. San Diego County is on the state's COVID-19 monitoring list, therefore, San Dieguito Union High School District (SDUHSD) is not allowed to have students on campus for instruction at this time. In response to this restriction, SDUHSD created a Distance Learning Model with supportive bell schedules that meets state requirements and provide an optimum structure for teaching and student learning.

The attached bell schedules will be used for at least the first quarter of the 2020-21 school year as prior action of the Board of Trustees set the timeline of the Distance Learning Model to be at least that duration. If the Distance Learning Model is extended by subsequent Board of Trustee action, the Distance Learning Model bell schedules will continue. The supplemental information provides a list of the bell schedules for each high school and all middle schools.

RECOMMENDATION:

It is recommended that the Board approve the Distance Learning Model bell schedules for the 2020-21 school year for all San Dieguito Union High School District Schools. It is further recommended the Superintendent is authorized to make adjustments to the schedules to ensure compliance with all requirements and, if necessary, to improve teaching and learning.

ITEM 5b

**SDUHSD Middle School Distance Learning Schedule
Block Periods M/T/H/F & Wellness Wednesdays**

Class Times	Monday (1/3/5)	Tuesday (2/4/6)	Wellness Wednesday* Advisory (40 min) + Single Period (35 min)		Thursday (1/3/5)	Friday (2/4/6)		
8:30 - 9:50 (80 min)	Period 1	Period 2	8:30 - 9:10	Advisory*	Period 1	Period 2		
9:50 - 10:10 (20 min)	Break	Break	9:10 - 9:45	Period 1	Break	Break		
10:10 - 11:30 (80 min)	Period 3	Period 4	9:45 - 10:20	Period 2	Break	Break		
11:30 - 12:15 (45 min)	Lunch	Lunch	10:20 - 10:35	Break	Period 3	Period 4		
12:15 - 1:35 (80 min)	Period 5	Period 6	10:35 - 11:10	Period 3	Period 3	Period 4		
1:35 - 2:55 (80 mins)	Student Support <ul style="list-style-type: none"> Students complete assignments Targeted student support in academics & social/emotional needs Teachers contact parents Student activities/clubs Staff Collaboration 		11:10 - 11:45	Period 4	Lunch	Lunch		
			11:45 - 12:30	Lunch	Period 5	Period 5	Period 6	
			12:30 - 1:05	Period 5	1:05 - 1:40	Period 6		
			1:40 - 2:55	Period 6	<ul style="list-style-type: none"> Targeted - SEL support Staff Collaboration 			
					<ul style="list-style-type: none"> Students complete assignments Targeted student support academics & social/emotional needs Teachers contact parents Student activities/clubs Staff Collaboration 			

Block Periods – Up to 50 min synchronous & 30+ min asynchronous
Student Support Afternoons – Asynchronous & Independent learning time for students with subject/period specific support each day; will also include student activities (ASB, clubs, etc.)

***Wed. Advisory Period (40 min.) may include:**
 SEL Lesson, Student Activities, School-wide activities, Student Check-in & Support by counselors or support providers

ITEM 5b

CCA Distance Learning Schedule 2020-2021 Quarter 1		
PERIOD	MONDAY - THURSDAY	HOMEROOM FRIDAYS
Office Hours	8:00 - 8:40	8:00 - 8:40
Period 1	8:40 - 9:40	8:40 - 9:35
Period 2	9:50 - 10:50	9:45 - 10:40
Lunch	10:50 - 11:20	HOMEROOM: 10:50 - 11:15 LUNCH: 11:15 - 11:45
Period 3	11:30 - 12:30	11:55 - 12:50
Period 4	12:40 - 1:40	1:00 - 1:55
Student Learning & Support	1:40 - 3:00 Students: Independent applied learning & student activity time Teachers: Monday: PLC/Staff/Dept. Collaboration Tues.-Thurs.: Asynchronous feedback & support, student/family communication, office hours, IEP/504 meetings, etc.	1:55 - 3:00 Students: Independent applied learning & student activity time Teachers: Asynchronous feedback & support, student/family communication, office hours, IEP/504 meetings, etc.
Note: Conservatory = Tuesday - Thursday 1:50 - 3:30		



LA COSTA CANYON HIGH SCHOOL
2020-2021 Distance Learning Schedule
Rotating Block

Student Learning & Support*	7:40-8:00 20 min.
PERIOD 1:	8:00-9:20 80 min.
Break/Passing	9:20-9:30 10 min.
PERIOD 3:	9:30-10:50 80 min.
Student Connection**	10:50-11:05 15 min.
Lunch	11:05-11:40 35min.
Break/Passing	11:40-11:50 10 min
PERIOD 5:	11:50-1:10 80 min.
Break/Passing	1:10-1:20 10 min.
PERIOD 7:	1:20-2:40 80 min.

***Student Learning & Support (SLS):** Asynchronous learning, student check-ins, tutoring, differentiation, meetings, teacher collaboration

Student Learning & Support*	7:40-8:00 20 min.
PERIOD 2:	8:00-9:20 80 min.
Break/Passing	9:20-9:30 10 min.
PERIOD 4:	9:30-10:50 80 min.
Student Connection**	10:50-11:05 15 min.
Lunch	11:05-11:40 35 min.
Break/Passing	11:40- 11:50 10 min
PERIOD 6:	11:50-1:10 80 min.
Break/Passing	1:10-1:20 10 min.
Student Learning & Support*	1:20-2:40 80 min.

****Student Connection (SC):** Social & Emotional Learning (SEL), MavNation, No Place For Hate, Admin & Counselor Presentations, ASB/PALS/Athletics/Student Club Activities, Unplugged Screen Free Time



2020-2021 Distance Learning Schedule

Monday - Thursday		Friday	
Staff Collab/PLC	7:45-8:30	Period 1	8:40-9:35
Period 1	8:40-9:40	HR	9:45-10:05
Period 2	9:50-10:50	Period 2	10:10-11:05
Lunch	10:50-11:25	Lunch	11:05-11:40
Period 3	11:35-12:35	Period 3	11:50-12:45
Period 4	12:45-1:45	Period 4	12:55-1:50
Student Learning & Support*	1:45-2:55	Student Learning & Support*	1:50-2:55
<p>*Staff: Office hours, student/parent communication and providing asynchronous feedback, IEP/504 meetings, etc.</p> <p>*Students: Independent applied learning and student activity time</p>			
<ul style="list-style-type: none"> 60 min classes 1 hour 10 minutes Student Learning & Support (asynchronous) learning time available 		<ul style="list-style-type: none"> 55 min classes 1 hour 5 minutes Student Learning & Support (asynchronous) learning time available 	

2020-2021 Sunset HS Bell Schedule

ITEM 5b

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
PERIOD 1 8:30 AM - 9:27 AM	SYNCHRONOUS LEARNING WITH INDEPENDENT PACING				
PERIOD 2 9:30 AM - 10:27 AM	SYNCHRONOUS LEARNING WITH INDEPENDENT PACING				
BREAK 10:27 AM - 10:50 AM					
PERIOD 3 10:50 AM - 11:47 AM	SYNCHRONOUS LEARNING WITH INDEPENDENT PACING		ADVISORY		SYNCHRONOUS LEARNING WITH INDEPENDENT PACING
PERIOD 4 11:50 AM - 12:45 PM	SYNCHRONOUS LEARNING WITH INDEPENDENT PACING				
FLEX PERIOD 12:50 PM - 1:45 PM	STAFF COLLABORATION	ASYNCHRONOUS LEARNING, ACADEMIC SUPPORT, & CONNECTEDNESS			

****ALL STUDENTS ENROLLED IN PERIODS 1, 2, 3, & 4.***

****ATTENDANCE TAKEN DURING PERIODS 1, 2, 3, & 4.***

****ATTENDANCE DURING ADVISORY PERIOD IS MANDATORY.***

****OFFICE HOURS ARE 7:30 AM - 3:00 PM, MONDAY - FRIDAY.***

****STAFF ATTENDANCE FOR COLLABORATION ON MONDAYS IS MANDATORY.***

**** ALL ATTENDANCE IS VIRTUAL.***

Distance Learning Bell Schedule 2020-2021

ITEM 5b

Torrey Pines High School

Single Period Day Tuesday - August 25th				Block Periods Monday, Tuesday, Thursday, Friday				Student Connection Days Wellness Wednesdays			
Period	Start	End	Time	Period	Start	End	Time	Period	Start	End	Time
1	7:40	8:28	0:48	SLS	7:40	8:40	1:00	SLS	7:40	8:40	1:00
break	8:28	8:33	0:05	1	8:40	9:20	0:40	1	8:40	9:10	0:30
2	8:33	9:21	0:48	break	9:20	9:40	0:20	break	9:20	9:40	0:20
break	9:21	9:26	0:05	2 or 3	9:40	11:00	1:20	2 or 3	9:30	10:40	1:10
3	9:31	10:19	0:48	break	11:00	11:20	0:20	break	10:40	11:00	0:20
break	10:19	10:24	0:05	4 or 5	11:20	12:40	1:20	SC	11:00	11:30	0:30
4	10:24	11:12	0:48	Lunch	12:40	1:20	0:40	4 or 5	11:30	12:40	1:10
break	11:12	11:17	0:05	6 or 7	1:20	2:40	1:20	Lunch	12:40	1:20	0:40
5	11:22	12:10	0:48	Student Learning & Support (SLS) Asynchronous learning, student check-ins, tutoring, differentiation, meetings, teacher collaboration Block Periods - Up to 50 min. live, synchronous instruction - 30+ min. asynchronous instruction				6 or 7	1:20	2:30	1:10
Lunch	12:10	12:49	0:39					Student Connectedness (SC) SEL activities, TPTV, school announcements, student check-ins, club meetings, ASB activities			
6	12:54	1:42	0:48								
break	1:42	1:47	0:05								
7	1:47	2:35	0:48								

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 14, 2020

BOARD MEETING DATE: August 18, 2020

PREPARED BY: Cindy Frazee
Associate Superintendent, Human Resources

SUBMITTED BY: Robert A. Haley, Ed.D.
Superintendent

SUBJECT: CONSIDERATION OF DISTANCE LEARNING
MODEL – OFF-SITE WORK AGREEMENT
FOR CERTIFICATED STAFF

EXECUTIVE SUMMARY

An Off-Site Work Agreement was developed in collaboration with San Dieguito Faculty Association (SDFA) to provide certificated staff with protocols on providing instruction off-site during distance learning. The Agreement will be provided to the Board at the special board meeting.

RECOMMENDATION:

It is recommended that the Board consider approving the Off-Site Work Agreement for Certificated Staff.

FUNDING SOURCE:

General Fund

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: August 14, 2020

BOARD MEETING DATE: August 18, 2020

PREPARED BY: Debra Kelly, Director of Purchasing
Tina Douglas, Associate Superintendent,
Business Services
Bryan Marcus, Associate Superintendent, Educational
Services

SUBMITTED BY: Robert A. Haley, Ed.D., Superintendent

SUBJECT: COOPERATIVE PURCHASING INSTRUMENTS /
PURCHASES / A PROFESSIONAL SERVICES
CONTRACT & AMENDMENT TO AGREEMENT

EXECUTIVE SUMMARY

The Board is asked to take five separate actions under Item 5d:

- i. Consider three cooperative purchasing instruments, NASPO ValuePoint, National Intergovernmental Purchasing Alliance Company (National IPA), and PEPPM.
- ii. Consider the purchase of the 13,300 Lenovo 500e Chromebooks with 3-year depot warranty support and 12,381 Chrome Management Console licenses using the NASPO ValuePoint and National IPA cooperative purchasing instruments for the purchase.
- iii. Consider the purchase of cloud-based assessments, reading and math practice and intervention programs and professional development services using the PEPPM cooperative purchasing instrument.
- iv. Consider providing a College and Career Ready Lab, expendables, orientation services, Paxton Content Learning Management System (PCLMS), installation services, and teacher professional development services.
- v. Extend the contract for web hosting services from 07/01/20 – 06/30/21 and provide a new service, Catapult EMS Daily Reporting Form a staff & teacher daily COVID-19 reporting system, during the period 08/19/20 – 06/30/21.

RECOMMENDATION:

It is recommended the Board approve all items or direct the staff as to how to proceed accordingly.

FUNDING SOURCE:

As noted on the attached report.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

ITEM 5d

PROFESSIONAL SERVICES REPORT

Board Meeting Date: 08/18/20

<u>Contract Effective Dates</u>	<u>Contractor/Vendor/ Agency</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
Cooperative Purchasing Instruments				
08/19/20 – 07/31/21	NASPO ValuePoint	Cooperative Purchasing Instrument, Contract No. MNWNC-117 Personal Computer Equipment and Related Devices – Lenovo (United States) Inc.	NA	NA
08/19/20 – 02/28/23 with optional renewals up to two additional years	National Intergovernmental Purchasing Alliance Company (National IPA)	Cooperative Purchasing Instrument, Contract No. 2018011 Information Technology Solutions & Services.	NA	NA
08/19/20 – 12/31/21 with optional one year renewal	PEPPM	Cooperative Purchasing Instrument, Product Line Bid – California 528899 Technology Equipment, Software, Furniture, Accessories, and Supplies.	NA	NA
Purchases				
08/19/20 until delivered	CDW Government LLC (CDW-G)	Utilizing cooperative purchasing contracts MNWNC-117 and 2018011 for the purchase of 13,300 Lenovo 500e Chromebooks with 3-year depot warranty support, and 12,381 Google Chrome Management Console licenses.	Coronavirus Relief Funds, Governor’s Emergency Education Relief Fund, Prop 98, Elementary and Secondary Schools Emergency Relief Fund and COVID-19 Funds	\$5,253,186.63

09/01/20 – 08/31/21	Renaissance Learning, Inc.	Utilizing cooperative purchasing contract California 528899 to provide cloud-based assessments, reading and math practice and intervention programs, and professional development services.	Prop 98 Coronavirus Relief Funds and Low Performing Block Grant	ITEM 5d \$302,930.35
Professional Services Contract				
08/19/20 until project completion	Paxton Patterson LLC	Provide a College and Career Ready Lab, expendables, orientation services, Paxton Content Learning Management System (PCLMS), installation services, and teacher professional development services.	Career Technical Education Incentive Grant (CTEIG) funds	\$67,812.98
Amendment to Agreement				
07/01/20 – 06/30/21	Diverse Network Associates, Inc. dba Catapult K12	Extend the contract for web hosting services from 07/01/20 – 06/30/21 and provide a new service, Catapult EMS Daily Reporting Form a staff & teacher daily COVID-19 reporting system, during the period 08/19/20 – 06/30/21.	General Fund / Unrestricted 01-00	\$9,147.60 / web hosting services \$8,544.52 / COVID-19 reporting system